**aIVC AGM 2016**

**AGENDA**

9.15 Reception and Registration

9.30 - 10.00 Refreshments

10.15 Start of AGM

Brief Welcome & Health and Safety

Club Roll Call and Apologies

Chairman's Opening Remarks

Secretary's Opening Remarks

Minutes of the 2015 AGM & Matters Arising

Questions on Officers' Reports

Adoption of 2015 Accounts

Endorsement of the AIVC Website

11.45 Consideration of Motions

12.45 Lunch

13.30 Election of Officers

13.45 Confirmation of 2016 Budget

General Levy and Insurance Levy

Appointment of Scrutineer

Regional Gatherings 2016,future meetings and Working Party

15.00 Tea

15.30 Preliminary Budget 2017

16.00 2017 Conference

16.30 Evaluation / Discussion on Conference Format

16.45 Close of Conference

17.00 Departure from Faculty of Education

17.15 Conference Photograph